



SALES AND MARKETING INTERNS

KEY ROLES AND RESPONSIBILITIES

- Demonstrates Accountability, Customer Focus, and Teamwork.
- Coordinate & execute various projects associated with growing our Ticket sales and sponsorship base
- Assist with office projects, mailing and updating customer information for marketing purposes
- Support the GM and Director with array of daily tasks, game day duties, and special assignments.
- Organize and maintain sales and sponsorship documents and reports
- Help build orders, create event spreadsheets and help track events
- Support marketing department in Ticket Sales at various events
- Work all Game Nights assisting in game night execution

QUALIFICATIONS

- University student looking to gain exposure to sales in the sports market.
- Communications, Public Relations, Marketing, Sports Administration, or related business majors preferred.
- Ability to work under pressure and meet tight deadlines while balancing multiple tasks is essential.
- Strong written and verbal communication skills.
- Must enjoy working with all types of people.
- Must be proficient in Microsoft Word, Excel and Outlook.

COMPENSATION AND BENEFITS

- Admission to all Leeds Force home games
- Exclusive Leeds Force merchandise
- Opportunity to interact with staff, players, coaches, scouts, and media
- Opportunity to attend exclusive sports industry training sessions
- Credit toward internship hours can be arranged
- Sponsorship payment bonus structure

If you're interested, please forward a resume and cover letter to Adoniah Lewis at a.lewis@leedsforce.co.uk